



Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the form and send it to Countrywide Assured.
Policy Number:

Name(s) of Account Holder(s)

Originator's Identification Number (to be completed by Countrywide Assured)

--	--	--	--	--	--

FOR COUNTRYWIDE ASSURED OFFICE USE ONLY This is not part of the instruction to your Bank or Building Society. Policy No.
--

Bank/Building Society account number

--	--	--	--	--	--	--	--

Branch Sort Code

--	--	--	--	--	--

Name and full postal address of your Bank or Building Society

To The Manager	Bank/Building Society
Address	
Post Code	

Reference Number (to be completed by Countrywide Assured)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Instruction to your Bank or Building Society

Please pay Countrywide Assured Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Countrywide Assured and if so details will be passed electronically to my Bank/Building Society.

Signature(s)
Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of accounts

Verification of Identity and Address

An electronic identity check will be made to verify your identity. This is a means of identifying our customers without the need for paper documentation to be supplied. Countrywide Assured may keep a record of the search. The search is not a credit check and your credit rating will not be affected.

If the electronic identity check is unsuccessful, we may require further evidence of your identity which could lead to a delay in amending your direct debit. Should you wish to avoid this, please feel free to send us the evidence in advance. Please refer to the leaflet entitled 'Confirming your identity' which confirms the documents we can accept as proof of your identity.



This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee



- This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Countrywide Assured will notify you at least 5 working days in advance of your account being debited or as otherwise agreed. If you request Countrywide Assured to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by Countrywide Assured or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your Bank or Building Society
 - If you receive a refund you are not entitled to, you must pay it back when Countrywide Assured asks you to
- You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify us.

It's important to include your signature as proof of your request because protecting our customers from potential fraud is something we take very seriously.

There are three possible ways to add your signature.

Option 1 – Got a printer?

Add your signature to your printed form(s). You can either scan or take a photo of your paperwork.

Option 2 – No printer?

Complete your form(s) online and scan or photo of a handwritten letter asking us to accept your form(s).

Please make sure your signature appears clearly on your handwritten letter.

Option 3 – Add an electronic signature to your form(s)

If you can add your signature to your form(s) using a digital pen on the screen, find the Adobe PDF Fill & Sign' feature to draw and add your signature.